

TROWBRIDGE LOCAL HIGHWAY AND FOOTWAY IMPROVEMENT GROUP – AGENDA/TRACKER

IN PROGRESS	APPROVED – AWAITING SLOT	AWAITING UPDATE - X	AWAITING REMOVAL
Project approved & underway	Project approved but awaiting available resources	Project not yet approved and requires further input	Project to be removed by mutual agreement or failure to progress

Previous Status	Item	Progress to Date	Actions and Recommendations	New Status
	Trowbridge LHFIG – 8th February 2024 at 10am (Pratchett Hybrid Meeting Room at County Hall)			
	1. Apologies and Attendees			
	<p>Apologies: Cllr Cave, Cllr Piazza, Mark Banks</p> <p>Present: WC: Cllr Vigar (Chair), Cllr Clark, Cllr Jacob, Cllr Kirk, Cllr Prickett, Cllr Palmen, Cllr Trigg</p> <p>TC/PC: Lance Allan – TTC, Stephen Carey – SPC, Roger Evans – NBPC, Richard Covington & David Smith – WAPC</p> <p>WC Engineers: Jamie Mundy</p>			
	2. Notes of last meeting			
	Notes from this meeting will be published as part of the agenda for the next scheduled Trowbridge Area Board (14 th March 2024)			
	3. Financial Position			
	<p>Remaining budget before this meeting: £14,200</p> <p>Allocations made at this meeting:</p> <ul style="list-style-type: none"> • Newtown - Speed Assessment - £2,500 (£1,875 LHFIG & £625 Trowbridge TC) • Blind Lane, Southwick - Speed Assessment - £2,500 (£1,875 LHFIG & £625 Southwick PC) <p><u>Remaining budget: £10,450</u></p>			

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		4. On-going Schemes			
LHFIG decided to request alternative scheme	a)	Woodmarsh, North Bradley To include speed reduction measures at Westbury Rd	£10,419 was allocated from this and previous years for this bid. All agreed that an alternative scheme should be developed, gateways at either end, roadmarkings, signage. JM to develop a scheme and liaise with North Bradley PC. Proposals will also include Westbury Road, which was listed separately on previous iterations of this note tracker.	NBPC have feedback to JM on his proposals and JM to amend proposals slightly and in turn feedback to the Parish – ongoing. JM to share detailed design at next meeting ahead of placing works order.	JM/NBPC developing proposals
KR chasing Police regarding enforcing 20mph	b)	Newtown 20mph speed limit	Results showed the recorded speeds met the 20mph criteria, yet is contrary to policy concerning the road use. Senior colleagues are considering exception to policy and have sought advice from the Wiltshire Police, concerning enforcement. At the November 2023 meeting Cllr Palmen asked this be escalated and answer to be provided by next meeting preferably before.	Comprehensive response received from Wiltshire Police in January and shared with Cllr Palmen. Further to the comments and the previous report, Police & Senior Engineers wouldn't recommend a 20mph speed limit be implemented. Cllr Palmen noted that the Police comments included the suggestion of gathering more up-to-date data, especially now the new signal controlled crossing is in place. Speed Assessment - Estimated cost: £2,500 (£1,875 LHFIG & £625 Trowbridge TC)	LHFIG to consider further up-to-date speed surveys

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Awaiting programme date	c)	Trowbridge parking review	Milestone now on site installing the approved restrictions.	Last check there were a few areas that due to parked cars couldn't be completed. Milestone will return to finish off.	Awaiting removal
Awaiting date from TRO team	d)	Brook Road 20mph and traffic calming	Awaiting consultation date along with the other 20mph zones across the town. Once outcome of that consultation is known, appropriate traffic calming options will be considered/discussed.	Report with Cabinet office - JM advised group of recommendation to go ahead as advertised.	Cabinet Report in progress
Awaiting date from TRO team	e)	20mph speed restrictions across the town	End of objection – 25 th September	Broadmead estate / Innox Road / St Thomas Road area	
Awaiting update	f)	Signage & improved crossing points Silver Street Ln	TTC confirmed not in a position to consider until further works undertaken. DV to respond to KR proposals and consider other options	DV/JM to discuss options including deployment of Trowbridge SID. Ongoing - alongside discussions with the TAOSJ team.	DV/JM Site meeting Ongoing discussions
Approved at 14/09/23 meeting	g)	Repair of grass verges - Manor Road	JT urged the group to again consider initial phase that would tackle the worst locations. LHFIG agreed to £9,000 for initial phase subject to TTC contribution. (£6,500 LHFIG, £2,500 TTC) TTC confirmed contribution on 08/11/23.	JM preparing final design and works order with Milestone – works programme likely now to be Spring/Summer 2024.	JM preparing final design and works order
JM preparing report	h)	20mph speed limit request – Bratton Road, West Ashton	Report issued to WAPC in July JM to liaise further with Chair over results and PC concerns	JM recommends waiting restrictions should be included below with other Parish requests. Advisory 20mph outside the school, being explored through TAOSJ funding.	JM to liaise with WAPC further

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<p>Approved – JM to design proposals before formal TRO</p>	<p>i)</p>	<p>Parish parking restrictions</p>	<p>There was consensus that the request merited action, yet to ask other Parishes if they had any requests that could be included in a change to the Traffic Regulation Order, as to get most out of the £3k legal/consultation cost.</p> <ul style="list-style-type: none"> • Churchlands/Church Lane, North Bradley • Church Street/Wynsome Street, Southwick • West Ashton – Bratton Road (outside school) • Hilperton – Marsh Road (The Nursery access) • Hilperton – Horse Road/Hill Street <p>Stephen Carey confirmed that SPC do not wish to proceed with Hollis Way.</p> <p>The group agreed that JM would proceed with design ready for comment before formal TRO consultation process.</p>	<p>Design is ongoing</p> <p>JM to update on site visits/design so far...</p> <ul style="list-style-type: none"> • Shepherd’s Drove, West Ashton (residential parking, therefore likely to be met with objections) <p>Final design/recommend ready for next LHFIG for discussion/agreement before formal Traffic Regulation Order consultation to be progress in the Spring.</p>	<p>JM currently preparing design</p>
<p>Approved at 14/09/23 meeting</p>	<p>j)</p>	<p>Dropped kerbs – Church Lane, North Bradley</p>	<p><i>Request supported by North Bradley PC to assist mobility for residents in sheltered accommodation on Church Lane. These properties owned by Selwood Housing, whom we should also be also seeking a contribution, and will benefit existing and future tenants.</i></p> <p><i>Discussed and agreed</i></p> <p>Cost estimate: £1,500 (£1,125 LHFIG & £375 North Bradley PC)</p> <p>Group requested that JM approach Selwood for a contribution.</p>	<p>Selwood have confirmed they will contribute 25% matching NBPC, thus reducing spend from the LHFIG pot to £750.</p> <p>(£750 LHFIG, £375 NBPC, & £375 Selwood)</p> <p>Works order submitted to Milestone, awaiting programme date.</p>	<p>Works order with Milestone awaiting resource</p>

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<p>Approved at 14/09/23 meeting</p>	<p>k)</p>	<p>Staggered pedestrian barrier, Ashton Rd/Lacock Gards, Hilperton</p>	<p>The PC is aware of a recent accident where a cut-through from Woodhouse Gardens comes out at the junction of Ashton Road/Lacock Gardens. A young lady was knocked down as she exited the cut-through, reportedly on a scooter and an ambulance attended. PC request a staggered barrier to be installed. Discussed and agreed the need for the barrier. Cost estimate: £1,800 (£1,350 LHFIG & £450 Hilperton PC)</p>	<p>JM advised that only one barrier had been installed due to available width, but should still slow users of the path down.</p>	<p>Completed – awaiting removal</p>
<p>Approved at 14/09/23 meeting</p>	<p>l)</p>	<p>20mph speed assessment - Hilperton</p>	<p>20mph speed assessment requested by Hilperton PC. Areas of greatest concern is within the older area of the village, along Church Street and Hill Street. Discussed and agreed by group. Cost: £2,500 (£1,875 LHFIG & £625 Hilperton PC)</p>	<p>Survey carried out and raw results received. JM to prepare full report for Hilperton Parish Council.</p>	<p>Results received – JM to prepare full report</p>
<p>Approved at 30/11/23 meeting</p>	<p>m</p>	<p>HIF ref: 16-23-3 On-way signage on Silver Street</p>	<p>Request supported by TTC due to vehicles seen driving the wrong way down Silver Street when coming out of Fore Street and St Georges Works. Estimated cost: £1,000 (£750 LHFIG & £250 Trowbridge TC) Inc. 1 sign at Park Road which has the same issues at St Georges Works. Agreed in principle subject to TTC confirmation of contribution.</p>	<p>Works order and signage design now with Milestone, awaiting programme date.</p>	<p>Works order with Milestone awaiting resource</p>

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<p>Approved at 30/11/23 meeting</p>	<p>n)</p>	<p>HIF ref: 16-23-6 Pedestrian crossing, Bradford Road</p>	<p>Issues crossing Bradford Road safely from the Innox Road side. Especially an issue for Children Walking to Walwayne Court School from Town Centre. A lot of people walk out Innox Road from the town centre and cannot find a place to cross safely so take their chances with the traffic. I have had 2 residents complain about this and compare us with Bradford on Avon where there are many pedestrian crossings insuring there are safe routes to their schools.</p> <p>Pedestrian survey Estimated cost - £1,000 (£750 LHFIG & £250 Trowbridge TC) This was agreed in principle subject to TTC confirmation of contribution.</p>	<p>Location agreed Cllr Palmen / JM</p> <p>Plans and works order for survey in progress.</p>	<p>Location agreed JM preparing plans for data collection contractor</p>
<p>Approved at 30/11/23 meeting</p>	<p>i)</p>	<p>Speeding, Broadcloth Lane East and Hargreaves Road</p>	<p>Cllr Cave requested at Sept mtg that this be discussed at this meeting.</p> <p>Speed Assessment - Estimated cost: £2,500 (£1,875 LHFIG & £625 Trow TC) This was agreed in principle subject to TTC confirmation of contribution.</p>	<p>Plans and works order for survey in progress.</p>	<p>JM preparing plans for data collection contractor</p>
<p>New request at 30/11/23 meeting</p>	<p>o)</p>	<p>Pedestrian crossing, West Ashton Road</p>	<p>Cllr Cave requested at Sept mtg that this be discussed at this meeting.</p> <p>Sustainable Transport/Planning have advised crossing will form part of the development West of Biss Farm, JM to confirm expected date, as LHFIG members keen to progress if a long way off.</p>	<p>Advice from Planning is that the development could still be a way off.</p> <p>The group therefore wish to separate issue from development, as clearly a need now ahead of any development. JM will gather dates of previous surveys and clarify next steps with colleagues and advise group at next meeting.</p>	<p>JM to clarify next steps to move this forward.</p>

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5. New requests received since 30 th November meeting					
	a)	HIF ref: 16-23-10 Speeding on Blind Lane, Southwick	<p>The Parish Council have seen a significant increase in the number of drivers using Blind Lane as a short cut between Frome Road and Wynsome Street. This includes HGV traffic, especially when there has been an incident or congestion on Frome Road. We are also seeing an increase in traffic going to the local Primary School. PC have noted that some drivers, including HGV drivers, are significantly exceeding the local speed limit along Blind Lane.</p> <p>Request: Some form of traffic calming and/or 20mph notices installed along Blind Lane and Hollis Way.</p>	<p>Initial first step would be a Speed Assessment...</p> <p>Estimated cost: £2,500 (£1,875 LHFIFG & £625 Southwick PC)</p> <p>Blue was agreed.</p>	
	b)	HIF ref: 16-24-01 Signage request, West Ashton	<p>The Parish Council have requested that the 'West Ashton' sign on the A350 be moved closer to the actual Parish Boundary. Due to issues with deliveries for addresses along</p>	<p>JM to confirm estimate for next meeting</p>	
	c)	Pedestrian crossing on Elizabeth Way, Hilperton	<p>Request for a signal controlled pedestrian crossing on Elizabeth Way and 30mph speed limit due to an increased number people crossing the road for recreation and dog walking.</p>	<p>Hilperton Parish Council do not support this request but have requested it be minuted.</p>	
	d)	HIF ref: 16-24-02 Parking issues, Chantry Gardens, Southwick	<p>The Parish Council has explored with the Highways Engineer the possibility of creating a layby in Chantry Gardens to provide parking; thereby protecting the green amenity space. The Highways Engineer created a draft scheme which was consulted on by the PC and supported at a meeting held in January 2024.</p>	<p>Rough estimate was around £10,000 Southwick PC have confirmed they're willing to contribute up to £3,000.</p> <p>Group agreed was a good scheme, yet requested further design work and detailed</p>	

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			Members resolved to submit the necessary HIF to WC and allocated the sum of £3,000 in support of the project. The PC will also facilitate a tree planting scheme on the green.	cost estimate in relation to drainage and also the consideration of using 'Grasscrete' instead of tarmac for the parking area, before approval.	
	e)	HIF ref: 16-24-03 Pedestrian signage, Goose Street, Southwick	The Parish Council requests a professional assessment on the appropriateness of 'Pedestrians in Road' and 'Pedestrians Crossing' signs in the vicinity of the recently constructed pavement/crossing point together with possible costings.	JM will look at some detailed costings and report back.	
	f)	HIF ref: 16-24-04 Drainage issue, Blind Lane, Southwick	The Parish Council has received reports that a drain in Blind Lane seems to be located in the incorrect position and is ineffective. This was reported via the myWilts app and the response was to direct the issue to LHFIG. The PC would like WC to investigate the placement of the drain and assess its effectiveness in its current position.	JM to discuss with drainage /maintenance engineers.	

	6.	Any other business			
	a)	Cllr Vigar - Footpath TROW 107 – Improve current state of footway that provides access to the Grove School. He's awaiting feedback from the school and will then be sent via TTC to be discussed in full at April's LHFIG.			
	b)	Cllr Bryant – TTC raised an issue regarding the 'No right turn' out of B&Q/Halfords onto Bradley Road. Advised to submit an Highway Improvement Form via TTC.			

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	c)	Cllr Vigar - SID infrastructure (sockets and posts) can be funded through the LHFIG, would be a good to consider locations where the TTC could be deployed.	
	d)	Cllr Trigg asked if Mark Banks could provide an update at each LHFIG of the status of the footway maintenance programme. Updates of whats recently been done and what's upcoming would be useful.	
	e)	Gully clearance was raised by several members regarding progress/programme – JM to take this back to Mark Banks/Highways Maintenance for a response.	

	7.	Date of next meeting: Thursday 18th April 2024 10am – Prachett meeting room, County Hall and also online via MS Teams
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